



Salt Lake County A.R.E.S., Inc.

Facility Report

[ARES403]

Revised 05 September 2005

Facility Information					
Facility		Facility Type		2003 Rand McNally Map Coordinates	
Address		City		Zip	
Facility Contact		Facility Phone		Tactical Call Voice	
After hours Contact		After hours Phone		Tactical Call Packet	
Main Entrance		After hours Entrance		Report Date	
EOC Location		Operating Position Phone		Submitted by	
Security/ID Procedure		Equipment key Location		Parking	

Voice Equipment	Radio #1	Radio #2
Radio Model		
Radio Band		
Antenna Connector		
Antenna		
Distance from connector to operating position		
Power supply model		
ARES connector polarity		

Packet Equipment	ARES connector polarity	<input type="checkbox"/> Proper <input type="checkbox"/> Reversed <input type="checkbox"/> No ARES Connectors
Packet Radio Model	TNC	
Packet Antenna	Computer	
Packet Antenna Connector	Printer	
Power Supply	Mic Switch	

Additional Equipment

Comments



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General Instructions

Purpose	Record of vital operating details for each facility. Use one report for each facility.
Used by	Resource Manual, SLCoARES Board, Operators

Cell	Usage
Facility:	Enter the name of the facility.
Facility Type:	Enter the type of facility, e.g. EOC, hospital, shelter.
Map Coordinates:	Enter map coordinates found in the 2003 Rand McNally <i>Salt Lake and Vicinity Street Guide</i> .
Address, City, ZIP:	Enter the address information for the facility.
Facility Contact:	Enter the contact person for the facility.
Facility Phone:	Enter the main phone number for the facility.
Tactical Call – Voice:	Enter the facility tactical call for voice operations.
After Hours Contact:	Enter the contact for access after hours.
After Hours Phone:	Enter the after hours phone number.
Tactical Call – Packet:	Enter the facility tactical call for packet operations.
Main Entrance:	Enter the location of the main entrance.
After Hours Entrance:	Enter the location of the after hours entrance.
EOC Location:	Enter the location in the facility of the EOC or command center.
Operating Position:	Enter the location of the radio operating position.
Submitted By:	Enter your name.
Security/ID Procedure:	Provide description of security or ID procedures in use at the facility.
Equipment Key Location:	Enter the location of the key used to secure the radio equipment.
Parking	Enter parking location and restrictions.

Voice Radio Equipment	Enter the following information for each voice radio.
Radio Model:	Enter the model number of the voice radio.
Radio Band:	Enter the operating band(s) of the voice radio, e.g. 2m, 440, dual.
Antenna:	Enter the type and band of the voice antenna.
Antenna Connector:	Enter the type of connector on the antenna feed line, e.g., PL-259, SO-239..
Distance from Antenna Connector to Operating Position:	Enter the distance from the antenna feed line connector to the operating position.
Power Supply Model:	Enter the model number of the power supply.
ARES Connector Polarity:	Enter the polarity of the ARES connectors, NEW = red on left, OLD = red on right.

Packet Radio Equipment	Enter the following information for the packet radio.
Packet Radio Model:	Enter the model number of the packet radio.
Packet Antenna:	Enter the type and band of the packet antenna.
Packet Antenna Connector:	Enter the type of connector on the antenna feed line, e.g., PL-259, SO-239..
Power Supply:	Enter the model number of the power supply.
ARES Connector Polarity:	Enter the polarity of the ARES connectors, NEW = red on left, OLD = red on right.

Additional Equipment:	Describe any additional equipment.
Comments:	Enter and pertinent comments regarding the facility.

Document Distribution	Keep this form in your records. Provide a copy of this report to the AEC – Operations.
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